

ATTORNEY COVER PAGE

REMOVE THIS PAGE before distributing the following Client Intake Forms to your clients.

This page should be retained by you until the client has completely filled out the Client Intake Forms. Fill in the information and include this form as the Cover Page for every bankruptcy petition you fax or mail to us for processing.

Attorney Name _____

Name of Law Firm _____

Address _____

City _____ State _____ Zip _____

Attorney Bar Number _____

Telephone _____ Fax _____

Email _____

URL (if applicable) _____

Client Name(s) _____

Attorney Fee (excluding filing fee) for Compensation Statement _____

Please prepare a Chapter 7 or Chapter 13 for Consumer or Business

Additional Information for Virtual Bankruptcy Assistant: _____

CONFIDENTIALITY AGREEMENT OF VIRTUAL BANKRUPTCY ASSISTANT

The Virtual Bankruptcy Assistant agrees to maintain in confidence and not to disclose any confidential client information received from the attorney other than to employees or agents who have a need to know the confidential information and approved by attorney for release. Unless instructed by the attorney, the Virtual Bankruptcy Assistant further agrees not to make any copies in whole or in part of confidential information or analyze samples of tangible materials included therein, which are not available on the open market or from other sources, for any purposes and will, upon request by the attorney, return all tangible materials furnished hereunder and any notes or memoranda of conversations relating thereto, including any copies thereof